

<p style="text-align: center;">Nassau County Board of Commissioners</p> <p style="text-align: center;">FORM – EMPLOYEE OF THE QUARTER AWARD NOMINATION</p>	
<p>Effective:</p> <p style="text-align: center;">01/01/2022</p>	<p>Revised:</p>

Award Eligibility:

Show your appreciation and acknowledge an outstanding employee by nominating him/her for the Employee(s) of the Quarter Award! To be eligible for this award, employees must be a permanent full or part time employee who has served as a Nassau County employee for at least six (6) consecutive months. Eligible employees must also have a satisfactory performance evaluation and no disciplinary action within the last twelve (12) months.

Name of person nominated: _____

Department: _____

Name of person nominating: _____

Department: _____ Telephone Number: _____

Date: _____ Nominator's Signature: 

Justification:

The justification should include specific examples of performance or service that are exceptional. It should also explain how the performance or service was consistent with Nassau County's Customer Care Standards or how the employee performed his/her job above and beyond expectations.

*Attach a separate sheet of paper if needed.

Completed forms are due by the first Friday of the following calendar quarter (i.e. First Friday in April, July, October, and January.) Send completed forms to Human Resources at ametz@nassaucountyfl.com. **Note:** Someone from the Employee of the Quarter selection committee may need to call you and discuss your nomination.