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DATE
3/10/2025

Requisition Form

NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS
Halff Associates, Inc. PO Box 678316 Dallas TX 75267-8316

DEPARTMENT
Stormwater and Drainage

REQUESTED BY
Katie Peay

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
16532	Adaptation Program	03005541-534000 RPG23	$ 1,087,084.38	Encumber Contract	CM3456-WA05

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
Task 1	Kick Off Meeting	1.00	$ 5,000.00	$ 5,000.00	
Task 2	Draft Adaptation Needs and Strategies	1.00	$ 100,000.00	$ 100,000.00	
Task 3	Community Prioritization of Adaptation Needs	1.00	$ 35,000.00	$ 35,000.00	
Task 4	Final Adaptation Plan	1.00	$ 60,000.00	$ 60,000.00	
Task 5	Public Presentation	1.00	$ 5,000.00	$ 5,000.00	
				$ 0.00	
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				$ 0.00	
				$ 0.00	

ORIGINAL - FINANCE
COPY - DEPARTMENT

Shipping $ 0.00
Total $ 205,000.00

Department Head
I attest that, to the best of my knowledge, this requistition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.
Katie Peay — 4/10/2025

Office of Management and Budget **(signature required if greater than $1,000.00 for services or if greater than $5,000 for goods)**
I attest that, to the best of my knowledge, funds are available for payment.
Chris Lacambra — 4/10/2025

Procurement Director **(signature required if greater than $5,000.00)**
I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.
Evelyn Burton — 4/11/2025

County Manager **(signature required if greater than $100,000.00)**
I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.
Taco E. Popey AICP — 4/16/2025

LPB

Clerk: _____
Date: 4/17/2025

REV. 10-17-2023 Previous Versions Obsolete