



## Board of County Commissioners

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**Item Title:** Approve and authorize the Chairman to sign the Grant of Easement from property owner Mitchell F. Allen IV over a portion of the property described in the Official Records Book 1734, Page 1675 and approve the Road Department to maintain the drainage easement.

**Date:** May 21, 2025

**Department:** Stormwater and Drainage Management

### Background:

Nassau County Engineering Services and Road Department staff have been working to address an ongoing drainage concern on Talbot Court. To help alleviate the issue it has been determined that an easement for drainage maintenance over a portion of the property owned by Mitchell F. Allen IV described in the Official Records Book 1734, Page 1675 is needed. Mitchell F. Allen IV has agreed to grant a drainage easement for stormwater and the Road Department will maintain the drainage easement as needed.

### Request:

Approve and authorize the Chairman to sign the Grant of Easement from property owner Mitchell F. Allen IV over a portion of the property described in the Official Records Book 1734, Page 1675 and approve the Road Department to maintain the drainage easement.

### Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:

The materials for the drainage pipe are in the Road Department's FY 25-26 budget. Future costs will be minimal to maintain the easement.

### Action Requested and Recommendation:

Approve and authorize the Chairman to sign the Grant of Easement from property owner Mitchell F. Allen IV over a portion of the property described in the Official Records Book 1734, Page 1675 and approve the Road Department to maintain the drainage easement.

### Is this action consistent with the Nassau County Comprehensive Land Use Plan?

Yes. Public Facilities Element: Objective STM.02, Policies STM.02.01, STM.02.02, STM.02.03.

### Funding Source:

Road Department Materials Account

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### Additional Information Needed for Contracts/Agreements (If Applicable)

#### Contract Number assigned by Contracts Management:

N/A

#### For non-governmental agencies, has the document been sent to the vendor for signature?

N/A

#### Does the document need to be recorded? If so, who will pay the recordation fee?

Yes Road Department

#### Are there any special mailing instructions? (Include contact name, address, deadline for submittal, how to mail such as express mail, FedEx, etc.):

Mail executed copy to:

Mitchell F. Allen  
2197 Talbot Court  
Fernandina Beach, FL 32034

**How many originals are needed?**

One