



## Board of County Commissioners

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**Item Title:** Approve and authorize the Chairman to sign a Resolution which authorizes the execution of the Florida Local Agency Program Supplemental Agreement, Amendment 1 to Contract No. CM3731 with the State of Florida Department of Transportation for the design and project management of a shared use path at Yulee Elementary on Felmor Road, in the amount of \$2,024.00

**Date:** January 27, 2025

**Department:** Capital Projects Management

### Background:

In August 2024, Nassau County entered into a Local Agency Program (LAP) agreement with the Florida Department of Transportation (FDOT) for the Yulee Elementary Project on Felmor Road. The Florida Department of Transportation agreed to a maximum participation in the project in the amount of \$103,210.00 for the design and project management.

In December 2024, FDOT advised Nassau County that the grant was incorrectly filed to award Nassau County with the above referenced funding. FDOT will utilize its existing continuing services contract with their contracted design firm, STV Incorporated.

Reason for Supplement and supporting engineering and/or cost analysis:  
Remove LAP Phase 38-01 Funds in the amount of \$101,186.00, due to design being performed by FDOT Design Continuing Services Contract Firm – STV, Incorporated.

The Local Agency Program Agreement executed September 11, 2024, provides that design services will be performed by Nassau County; however, design services will be performed by FDOT Design Continuing Services Contract Firm, STV Incorporated. Design Project Management Oversight funding under LAP Phase 38-02 in the amount of \$2,024.00 will remain on the Contract in order for Nassau County staff to utilize funding while overseeing the project.

This is an approved Capital Improvement Plan (CIP0011) project and will consist of constructing sidewalks/shared use path, paved shoulders and queuing lane for student drop off and pick up.

### Request:

Approve and authorize the Chairman to sign a Resolution which authorizes the execution of the Florida Local Agency Program Supplemental Agreement, Amendment 1 to Contract No. CM3731 with the State of Florida Department of Transportation for the design and project management of a shared use path at Yulee Elementary on Felmor Road, in the amount of \$2,024.00

### Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:

Capital Improvement Plan Project CIP000011 will work to improve pedestrian and vehicular facilities for transportation and Yulee Elementary School.

### Action Requested and Recommendation:

Approve and authorize the Chairman to sign a Resolution which authorizes the execution of the Florida Local Agency Program Supplemental Agreement, Amendment 1 to Contract No. CM3731 with the State of Florida Department of Transportation for the design and project management of a shared use path at Yulee Elementary on Felmor Road, in the amount of \$2,024.00

### Is this action consistent with the Nassau County Comprehensive Land Use Plan?

N/A

### Funding Source:

TBD \$2024.00 funds are reimbursable by FDOT

**Contract Number assigned by Contracts Management:**

CM3731

**For non-governmental agencies, has the document been sent to the vendor for signature?**

N/A

**Does the document need to be recorded? If so, who will pay the recordation fee?**

N/A

**Are there any special mailing instructions? (Include contact name, address, deadline for submittal, how to mail such as express mail, FedEx, etc.):**

Email executed amended Agreement to the Capital Projects Management office, and mail originals to:

Florida Department of Transportation (FDOT)  
Kimberly Evans  
1109 South Marion Avenue  
Lake City, FL 32025

**How many originals are needed?**

Two